



The mandatory documents listed below must be included with the completed student enrollment application. The application process will be delayed if the student enrollment application is not complete.

- _____ Copy of Certification of Degree of Indian Blood
Student applicant must be a member of, or is at least one-fourth degree Indian blood descendant of a member of, a tribe that is eligible for the special programs and services provided by the United States through the Bureau of Indian Affairs to Indians because of their status as Indians.
- _____ Copy of social security card
- _____ Copy of birth certificate
- _____ Immunization record
- _____ Physical examination
- _____ Copy of medical assistance card or medical insurance card (both sides) or denial letter of medical assistance/coverage
- _____ Copy of most recent report card and school records as listed on page 5 of student enrollment application
- _____ Custody order, if applicable
- _____ Mental Health / counseling services information, if applicable
- _____ CD treatment information, if applicable
- _____ Juvenile court history, if applicable
- _____ 2019-2020 Application for Free and Reduced Price School Meals

Please complete all sections and answer all questions to the best of your knowledge. If a question doesn't apply to your child, write "does not apply" or "N.A."; if you don't know, write "unknown" or "don't know". If you are having difficulty completing the application, contact your local BIA or Tribal education officials or social service officials for assistance or contact the Registrar at CNS.

Submitting a student enrollment application does not guarantee acceptance and/or enrollment of your child at CNS. An Admissions Committee will review the application and will determine if your child is approved for admission to CNS. A letter of acceptance or non-acceptance will be sent to the parent/legal guardian. Please notify CNS with any changes of address and/or telephone number(s).

Do not withdraw your child from the school they are currently enrolled at until you receive confirmation that your child has been accepted at CNS.

Please feel free to contact this office with any questions or concerns you may have. The mailing address, telephone number, and website for CNS are listed below:

Registrar / Admissions Committee
Circle of Nations School
832 8th Street North
Wahpeton, ND 58075

1-701-672-7222
1-701-642-1984 (fax number)
www.circleofnations.org

PLEASE SUBMIT COMPLETE APPLICATION BY AUGUST 1ST.

U.S. DEPARTMENT OF THE INTERIOR – BUREAU OF INDIAN EDUCATION
STUDENT ENROLLMENT APPLICATION
FOR BUREAU FUNDED SCHOOLS
AND FEDERAL BOARDING SCHOOLS

CIRCLE OF NATIONS – WAHPETON INDIAN BOARDING SCHOOL
832 Eighth Street North – Wahpeton, ND 58075
1-701-672-7222

What grade is the student applying for? (circle one) **4th Grade** **5th Grade** **6th Grade** **7th Grade** **8th Grade**

Has the student previously attended CNS or previously applied to attend CNS? (please circle) Yes No

If yes, when and what grade? _____

Name of Student: _____
Last First Middle

Other names used (include nicknames): _____

P.O. Box Address: _____ Street Address: _____

City: _____ State: _____ Zip Code: _____

Gender: (please circle) Male Female Religious Affiliation (optional): _____

Date of birth: _____ Place of birth: _____
month/day/year city/state

Tribal Membership: _____

Please attach a copy of student's "Certification of Degree of Indian Blood" or supporting documentation proving at least one quarter (1/4) degree Indian blood descendant.

Language(s) spoken by the student: 1) _____ 2) _____

Language(s) spoken by others in the household: 1) _____ 2) _____

Who does the student live with? (circle one) Both parents Mother Father Grandparent(s) Relative/Other: _____

Legal Guardian: _____

Relationship to student: _____

Address: _____

Tribal Affiliation: _____

City, State, Zip Code: _____

Employer: _____

Telephone numbers (please include area codes):

Work: _____

Home: _____

Other: _____

Cell: _____

Emergency contact: _____

E-mail address: _____

Emergency number: _____

Name of student: _____

Mother: _____
Address: _____
City, State, Zip Code: _____
Telephone numbers (please include area codes):
Home: _____
Cell: _____
E-mail address: _____

Please circle: Living Deceased
Tribal Affiliation: _____
Employer: _____
Work: _____
Other: _____
Emergency contact: _____
Emergency number: _____

Father: _____
Address: _____
City, State, Zip Code: _____
Telephone numbers (please include area codes):
Home: _____
Cell: _____
E-mail address: _____

Please circle: Living Deceased
Tribal Affiliation: _____
Employer: _____
Work: _____
Other: _____
Emergency contact: _____
Emergency number: _____

Please list all household members (include ages and relationship to student):

Have other family members attended Circle of Nations-Wahpeton Indian School? Yes No

If yes, please list names and relationship to student: _____

I am legally responsible for this student and hereby apply for his/her admission to the Circle of Nations School. I understand that CNS may request additional information before the student is accepted and/or enrolled. Further, I understand that failure to provide accurate information or falsifying or withholding information may result in the student's non-acceptance to CNS or the immediate dismissal of the student from CNS. Please attach guardian documentation if applicable.

Signature of Legal Guardian

Date

VERIFICATION OF CHILD CUSTODY

Name of Child: _____ Date of birth: _____

Name of Custodial Parent / Legal Guardian: _____

Name of Non-Custodial Parent: _____

Custody set forth by (please circle): Birth Divorce Decree Court Order Other: _____

Type of custody (please circle): Sole custody Joint custody Other: _____

Please provide Circle of Nations School with a copy of the judgment issued regarding the custody of the above named child. In addition to providing the custody document, please answer the following questions:

- May the non-custodial parent have access to your child's school records (report card, progress report, class work, IEP, etc)? YES NO
- May the non-custodial parent discuss your child's progress with CNS staff members? YES NO
- May the non-custodial parent visit your child at CNS? YES NO
- May the non-custodial parent telephone your child at CNS? YES NO
- May the non-custodial parent sign your child out from CNS? YES NO
- Do you wish to be advised of any contact from the non-custodial parent? YES NO
- Is there a restraining order in place? YES NO
If yes, please provide the name(s) of person(s) and a copy of the order:

Additional comments / restrictions regarding your child's non-custodial parent that CNS should be aware of:

Signature of Legal Guardian

Date

Name of Student: _____

Student: In your own words, please write a short paragraph as to why you want to attend CNS: _____

Parent/guardian: Please state the reasons for applying to CNS: _____

Student Travel

CNS provides transportation to CNS at the beginning of the school year, to home and return to CNS at the holiday break, and to home at the end of the year.

CNS does not provide transportation for family emergencies or medical appointments unless set up by the CNS School Nurse. The family is responsible for returning their student after home visits or check-outs.

RELEASE / TRANSFER OF SCHOOL RECORDS

Student's Name: _____ Date of birth: _____ Grade: _____

RELEASE TO: Registrar Telephone number: 701-672-7222
Circle of Nations School Fax number: 701-642-1984
832 Eighth Street North
Wahpeton, ND 58075

REQUESTED FROM: School Name: _____

School Address: _____

School Telephone Number: _____

School Fax Number: _____

The following records are requested for enrollment purposes:

Educational records: Transcripts, grades, grade level, state standardized assessment results, NWEA assessment results, attendance, RTI services, Title I services, behavioral records

Special Education records: Interventions implemented, referral, assessment plan, meeting notices, written prior notices, initial consent for evaluation, psycho-educational reports, evaluation report, initial consent to place, IEP, progress reports

Health records: Immunization record
Other health related records: _____

Mental Health records: Mental health evaluation

Other: Certification of Degree of Indian Blood, birth certificate, other necessary documents: _____

I understand the above information is considered confidential and will be available for use by the Circle of Nations School staff and consultants only.

Signature of Legal Guardian or School Official

Date

The term, Educational Records, as used in this consent form is that defined by P.L. 93-380, Sec. 99.2, Definitions are: Those records which (1) are directly related to a student and (2) are maintained by an educational agency or institution or by a party acting for the agency or institution.

EDUCATIONAL INFORMATION

Student's Full Name: _____ Date of Birth: _____

Grade: _____ Parent/Guardian Name: _____

The academic progress of your child is very important to us. As your student begins their education endeavors at Circle of Nations School, it is important that they be placed in classes appropriate for their need. If you have information that would help in working with your child, please share the information with us by completing this questionnaire. The responses on this questionnaire will remain confidential and will be viewed only by the school Administrators, Counselors, your child's teacher and Special Education personnel if necessary.

Has your student ever been in a:

- Yes No Gifted/Talented program? If yes, please list grade(s) _____
- Yes No Special Education? If yes, please list grade(s) _____

If YES was checked, what is the child's identified disability category?

	Emotionally Disturbed		Other Health Impairment
	Other Health Impairment-Minor		Visual Impairment
	Autism		Developmental Delay
	Hearing Impairment		Traumatic Brain Injury
	Specific Learning Disability		Orthopedic Impairment
	Cognitive Disability		Deaf-Blindness
	Multi-handicapped		Speech Language Impairment

- Yes No 504 program? If yes, please indicate grade(s): _____
- Yes No Speech therapy program? If yes, please indicate grade(s): _____
- Yes No ESL program? If yes, please indicate grade(s): _____
- Yes No Has your student ever been retained/held back? If yes, please indicate grade(s): _____
- Yes No Has your student ever skipped a grade? If yes, please indicate grade(s): _____
- Yes No Has your student ever been identified as dyslexic? If yes, please indicate grade(s): _____
- Yes No Does the student have problems with schoolwork or homework? If yes, please explain: _____

Yes No Has the student ever been suspended or expelled from school? If yes, include school name, when, and why: _____

Yes No Does the student have a history of truancy/not going to school? If yes, explain: _____

Yes No Did the student complete this past school year? If not, explain: _____

EDUCATIONAL INFORMATION

Please list all the schools your child has previously attended below.

	Year	School
PK		
K		
1 st		
2 nd		
3 rd		
4 th		
5 th		
6 th		
7 th		

Is there any other information which you feel might be useful toward assisting us in the proper placement of your child?

I, _____, understand that, if I am unable to be contacted, and the school has reason to believe that my student may have a disability, the school will act "in loco parentis" (in the place of a parent) in order to meet the educational needs of my student. I may contact CNS's special education department at any time during the special education assessment process to deny the school right to test my child for services.

Signature of Legal Guardian

Date

GIFTED AND TALENTED PROGRAM
CIRCLE OF NATIONS-WAHPETON INDIAN SCHOOL

The CNS Gifted and Talented Program offers many opportunities in a variety of areas to the students of the school. In order for your child to participate, CNS and the Gifted and Talented Coordinator need your permission for your child to be evaluated to determine whether or not they are eligible for the special services provided by this program. We also need your permission to place your child in the program, if they qualify. The areas that the Gifted and Talented Program services are listed below. **Check any of the areas that you feel apply to your child and explain why in the spaces provided.**

_____ Intellectual Ability: _____

_____ Creativity / Divergent Thinking: _____

_____ Academic Aptitude / Achievement: _____

_____ Leadership: _____

_____ Aptitude in Visual and Performing Arts: _____

List something that the student is exceptionally good at doing or enjoys doing: _____

Additional comments: _____

I GIVE PERMISSION FOR MY CHILD, _____,

TO BE EVALUATED AND PLACED IN THE GIFTED AND TALENTED PROGRAM AT THE CIRCLE OF NATIONS SCHOOL AND SAMPLES PLACED IN THE STUDENT'S FILE AS EVIDENCE OF THEIR ABILITIES.

Signature of Legal Guardian

Date

STUDENT INFORMATION SUMMARY

Name of Student: _____

What programs/activities has the student participated or is interested in? (circle all that apply)

Special Education	Basketball	Volleyball	Cross Country	Football
Student Government	Track & Field	Tae Kwon Do	Music Lessons	
College & Career Classes	Cultural Activities: _____	Other: _____		

How does the student cope with problems? (Circle all that apply)

Cry	Fight verbally	Fight physically	Ignore	Eat
Sleep	Use drugs	Use alcohol	Use inhalants	Pray

Other: _____

Describe any traumatic event the student has experienced (ex: death of close relative, abuse, divorce/separation of parents, etc.):

What is the most important information to know about the student? _____

Has the student ever been involved in gang activity? Yes No

If yes, please explain: _____

Has the student ever been arrested? Yes No

If yes, give reason(s): _____

How many times? _____

Has the student ever been in detention or jail? Yes No

If yes, give reason(s): _____

How many times? _____

Is the student currently on probation or ever been on probation? Yes No

If yes, give reason(s): _____

Duration of probation or sentence: _____

If applicable, please provide the name(s) and contact information of the judge, probation officer, D.O.C. Worker, or Court Services Worker that is currently working with the student and/or the family:

Name of service provider

Telephone Number(s) / Contact Information

If applicable, please provide the name(s) and contact information of the social worker or caseworker or school counselor that has worked with the student and/or the family:

Name of social worker, caseworker, or school counselor

Telephone Number(s) / Contact Information

STUDENT INFORMATION SUMMARY

Medical Assistance Number: _____ Insurance Policy Number: _____

Does the student have any medical problems or conditions? Yes No

If yes, please explain: _____

Is the student currently receiving medical care from a physician? Yes No

If yes, please provide physician's name and contact information: _____

Has the student ever been on medication for mental health reasons? Yes No

If yes, please explain: _____

Has the student ever been pregnant or have a child? Yes No

If yes, please explain: _____

Has the student ever been hospitalized or treated for any of the following medical conditions? (Circle all that apply)

Seizures / Convulsions	Headaches	Head injury	Epilepsy	Ulcers
Suicide attempt/ Overdose	Depression	Eating disorder	Allergies	Diabetes
Kidney problems	Serious accident	Surgery	Alcohol or drug issues	

Other: _____

Briefly describe any of the problems circled above: _____

Does the student wear glasses or contacts or both? Yes No

If yes, please furnish provider's name and contact information: _____

Does the student have ear problems/infections, hearing problems, or wear a hearing aid? Yes No

If yes, please explain: _____

Does the student have speech problems? Yes No

If yes, please explain: _____

Has the student had any trouble associated with dental treatment? Yes No

If yes, please explain: _____

Is the student currently receiving dental care or orthodontic care? Yes No

If yes, please furnish provider's name and contact information: _____

Does the student wet the bed? Yes No

Describe the student's sleeping patterns: _____

Is the student on a special diet? Yes No

If yes, please explain: _____

Signature of Legal Guardian

Date

CIRCLE OF NATIONS SCHOOL
Cell Phone and Electronics Pilot Program

In the past, the Circle of Nations School has suggested that students not bring their cellphones and tablets to campus for fear of loss, damage, or theft. After much consideration, Administration has drafted the following pilot program policy regarding these items:

1. In an effort to improve communication between parents/ families and students attending CNS, students will be permitted to bring cell phones with them to campus. Upon arrival at the dorms, students will be required to check their cell phones in, where the items will be kept secure in a locked room in each pod. Students will be permitted to “check out” their device at specific times during the evening to make phone calls and answer texts, etc. Cell phones may NOT be brought to school during the academic day. Phones must be clearly labeled with the child’s name.

2. Students will be permitted to bring their personal MP3 players/iPods/iPads to campus. These items will be to be labeled with the child’s name. Students may NOT bring these items to school during the academic day, and will only be permitted to use them during non-instructional time in the Residential Department.

3. Circle of Nations assumes NO LIABILITY for the theft, loss, or misuse of these items (e.g. a student allows another child to use his cell phone, using the student’s prepaid minutes).

4. Circle of Nations will not replace any student cell phone or other device. It is the responsibility of the student to manage the devices properly according to the regulations established on each pod.

I acknowledge that I have read and agree to the Circle of Nations School cell phone and electronics policy. Should I choose to send electronic devices to the CNS campus with my child, I understand that CNS assumes no liability for these items. I also understand that should my child violate these policies he or she may lose electronic privileges temporarily or, in severe cases, the items may be sent home to the parent/ guardian.

Signature of Legal Guardian

Date

RISK AND RELEASE

A Ropes and Challenge Course has been implemented to enhance our counseling programs. This course is designed to build trust, responsibility, and confidence within a highly structured group. The participants will increase their strengths physically, mentally, and emotionally through a series of activities which may include some climbing over 30-feet. The participants will be instructed in proper belay and spotting techniques and climbing strategies. Safety is the program's first priority. Each activity will be closely supervised and all will be done in a manner referred to as "Challenge by Choice". This will give the participant a chance to try an activity in a supportive atmosphere by his/her own choice.

Release executed on _____, by _____
Date PRINT: Parent/ Legal Guardian

of _____ (Mailing Address)
City / State / Zip

(Herein referred to as Releasor)

I contest that I am the legal guardian of (Student's Name) _____, and can legally enter into the following agreement:

In consideration of being permitted to participate in the Ropes and Challenge Course conducted by staff members in and around the property of the Circle of Nations School (hereafter referred to as Releasee), I, as Releasor, hereby release, waiver, and discharge the Circle of Nations School and its assignees from all liability for injury or damages which may be incurred as a result of participation in the Ropes and Challenge Course or any activities in connection with the Ropes and Challenge Course, whether by negligence or accident. The Releasor agrees to assume any and all risks involved in the student's participation in this activity.

If the Releasor brings an action and/or obtains a judgment against any third party for injuries or damages arising out of the above referenced activities, the Releasor will fully protect Releasee from any and all claims for contribution and/or indemnity.

Releasor states that he/she has carefully read the foregoing release and understands the contents thereof and signs this release as his/her own free act.

In witness thereof, Releasor has executed this release on the date shown.

(Releasor – Parent/Legal Guardian)

Date

PARENTAL CONSENT FORM

Student's Name: _____

Permission is granted for the above named student to participate in organized school related / sponsored activities and field trips as approved by CNS. It is understood that the student will be properly chaperoned by qualified school personnel and all precautions will be taken to insure his/her safety. Further, it is understood that these trips may be overnight and may cross state lines. Yes No

Exception(s): _____

Permission is granted for the above named student to participate in organized competitive sports approved by CNS. It is understood that a physical examination for the student is required before the student can fully participate in any competitive sports offered by CNS. Yes No

Students often request to have their hair cut, trimmed, colored, or highlighted (at their expense). Permission is granted for the above named student for the following choices (please circle):

- | | | |
|--------------|-----|----|
| Haircuts | Yes | No |
| Trims | Yes | No |
| Coloring | Yes | No |
| Highlighting | Yes | No |

Additional comments / instructions: _____

Students at CNS may have the opportunity to participate in sweat ceremonies for purposes of purification, prayer, personal spiritual guidance, and personal spiritual growth. Students may also have the opportunity to participate in church activities. Permission is granted for the above named student to participate in the following:

- | | | |
|-------------------|-----|----|
| Sweat ceremonies | Yes | No |
| Church activities | Yes | No |

Additional comments / instructions: _____

Signature of Legal Guardian

Date

CIRCLE OF NATIONS SCHOOL
BIE McKinney-Vento Enrollment/Referral

April 2012

The purpose of this document is to address the requirements of the McKinney-Vento Act, Title X, Part C of the No Child Left Behind Act. It will be used to share with school staff and partnering agencies to ensure all providers have the necessary information to support the child and his/her family.

Person completing form: _____ Parent/Guardian _____ Other: (please specify) _____

- | | | |
|--|-----|----|
| 1. Is the student's current address a temporary living arrangement? | Yes | No |
| 2. Is the student's temporary address due to loss of housing OR economic hardship? | Yes | No |

Student Information

Student Name: _____ Grade Level: _____ Age: _____

Parent/Guardian Name(s): _____

Parent / Guardian / Youth phone number: _____

- Cellular phone Work Phone Shelter Phone Family / Friend's Residence

Residency Information

Where does the student stay at night?

- Doubled up (more than one family in a house, apartment, or mobile home)
- Hotels/ motels, temporary housing, campsite
- Shelter/transitional housing / awaiting foster care
- Unsheltered (cars, parks, etc.)

Address/Directions: _____

Shelter Contact Person: _____

- Choices listed above do not apply

What supplemental services would you like the student to receive?

Educational Services

Description: _____

After-school Services

Description: _____

Health Services

Immunizations _____

Dental _____

Food/Clothing _____

Free Lunch _____

Counseling _____

Optometry _____

The parent/guardian understands the above services are supplemental to the regular instructional day and will be re-evaluated to determine which need to be continued. In the event that the family/youth residency changes, it is their responsibility to notify the Circle of Nations School Registrar/School Liaison immediately. If you have any questions, please call 701-672-7222, CNS Registrar. Fax number: 701-642-1984.

Signature of Parent/Guardian: _____

Date: _____



May 15, 2019

Dear Parent/Guardian,

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires the Circle of Nations School, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Circle of Nations School may disclose appropriately designated "directory information" without written consent, unless you have advised the School to the contrary in accordance with School procedures. The primary purpose of directory information is to allow the Circle of Nations School to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation program
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that publish the yearbook, etc. In addition, two federal laws require local education agencies receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses, and telephone listings – unless parent/guardians have advised the school that they do not want their student's information disclosed without their prior written consent.

If you do not want Circle of Nations School to disclose directory information from your child's education records without your prior written consent, you must notify the school in writing prior to enrollment date of your student. Circle of Nations School has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Photograph
- Honors and awards received
- Date and place of birth
- Dates of attendance
- Grade level

If there are questions about your student's rights under FERPA, please contact the School Principal, at 701-642-3796, ext. 231, or at Circle of Nations School, 832 8th Street North, Wahpeton, ND 58075.

If you do not wish directory information about your student to be disclosed, please inform CNS in writing and submit the letter to the school prior to the enrollment date of your student.

Sincerely,

Trevor Gourneau, Principal

(Keep this page for your information.)

Patient Registration / Update Indian Health Service

Patient's Name: _____ Maiden: _____
Other Names Used: _____ Sex: M _____ / F _____
Chart Number: _____ Date of Birth: _____ Religion: _____
Tribe of Enrollment: _____ Enrollment Number: _____
Indian Blood Quantum: 4/4 _____ 3/4 _____ 1/2 _____ 1/4 _____ 1/8 _____ Other: _____
Present Community (where you live): _____ Number of years: _____
Social Security Number: _____ Birthplace (Town/State): _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____

Do you have any of the following insurances?

Medicare: Yes _____ No _____ If yes, give number: _____ Eff. Date: _____
Medicaid: Yes _____ No _____ If yes, give number: _____ Eff. Date: _____
Private Health Insurance: Yes _____ No _____ If yes, give number: _____
Eff. Date of Insurance: _____ Policy Holder & Name: _____
Name & Address of Insurance Company: _____

Place of Employment: _____

Spouse's Place of Employment: _____

Are you a veteran: Yes _____ No _____ If yes, give branch: _____

Father's Name: _____ Place of Birth: _____

Mother's Name (maiden): _____ Place of Birth: _____

Parents' Place of Employment, if minor: Mother: _____ Father: _____

Emergency Contact: _____ Relationship to You: _____

Address: _____ Town _____ State/zip _____ Telephone # _____

Next of Kin (If same as above, write SAME):

Name: _____ Relationship to You: _____

Address: _____ Town _____ State/zip _____ Telephone #: _____

Optional: Do you have internet access? No _____ Yes _____ If yes, where: _____

****Please provide a copy of your SS#, enrollment papers, birth certificate, and any insurance you may have: Medicare, Medicaid, Private Health Insurance, for your records here that we can keep on file. This info is useful to reach you and your family for future appointments, Contract Health Care, and mostly for upkeep of your medical records.**

WOODROW WILSON KEEBLE MEMORIAL HEALTH CARE CENTER
PO BOX 189
100 LAKE TRAVERSE DRIVE
SISSETON, SD 57262

1. Ethnicity: _____
Hispanic or Latino
2. Primary language: _____
3. Other languages spoken: _____
4. Preferred language: _____
5. Are you a migrant worker? Yes or No
Please pick one if yes:
Migrant agricultural worker
Seasonal agricultural worker
6. Are you homeless? Yes or No
Please pick one if yes:
Homeless shelter
Transitional
Doubling up
Street
Other
Unknown
7. Advance directives? Yes or No
Do you have a Power of Attorney or Living Will?
8. Internet access? Yes or No
If yes, where: _____
9. Email address: _____
10. Generic Health Permission: Yes or No
Do we have permission to send Generic Health Information to your email address?
11. Preferred method: _____
What is your preferred method to receive reminders?
Phone
Email
Mail

WOODROW WILSON KEEBLE MEMORIAL HEALTH CARE CENTER
PO BOX 189
100 LAKE TRAVERSE DRIVE
SISSETON, SD 57262

NOTICE TO PATIENTS ON ELIGIBILITY & REFERRALS

It is the policy of Sisseton Indian Health Service to provide health care to people who are regarded within scope of the Indian Health program as specified in the INDIAN HEALTH MANUAL, Part 2, Chapter 2 – Persons to whom services may be provided.

A person may be referred by a Physician or delegated personnel of the Indian Health Service: when the medical care required cannot be provided by the Indian Health facility. INDIAN HEALTH SERVICE WILL NOT AUTHORIZE PAYMENT for this care until the eligibility requirements are met:

1. You must be eligible for Direct Care: To be eligible for DIRECT CARE, you must be an Indian from a Federally Recognized Tribe of the United States and you may reside anywhere within the United States. You are allowed up to 30 days to show proof of being Indian from a Federally Recognized Tribe of the U.S. Proof shall be in the form of a letter or statement from his/her Tribe which contains their enrollment number and degree of Indian blood if not enrolled. It is the responsibility of the patient, parent, or guardian to obtain this proof. If proof is not shown within that frame of time, services will not be allowed at the Indian Health Service facility.
2. You must be eligible for Contract Health Care: This is care provided away from Indian Health Service facility. YOU MUST MEET THE DIRECT CARE REQUIREMENTS AND YOU MUST RESIDE WITHIN A DELIVERY AREA called the "On or Near Regulation," "ON" refers to an Indian eligible for DIRECT CARE AND LIVES within the boundaries of the reservation where the Indian Health Service facility is located. The "NEAR" refers to the MEMBERS OF THE TRIBE who live ON or NEAR (the counties are defined in the Federal Regulations) the reservation where the Indian Health Service facility is located.

If a patient does not meet BOTH eligibility requirements for DIRECT CARE AND CONTRACT HEALTH CARE, Indian Health Service will not pay for care provided at a non-IHS (private sector) health care facility.

INDIAN OR CANADIAN OR MEXICAN ORIGIN

Any Indian or Canadian or Mexican origin is not eligible for care with IHS.

NON-INDIAN BENEFICIARIES

Any non-Indian woman pregnant with an eligible Indian's child will be required to show proof that she is eligible for prenatal and postnatal services either through marriage to an eligible Indian male or by statement from the eligible Indian that she is carrying his child.

*Any questions concerning the above policy should be directed to the Service Unit Director.

I have read and received a copy of the above information, all my questions have been answered, and I understand the information.

Signature: _____ Date: _____

ADMISSION INFORMATION FOR EMERGENCY MEDICAL CARE

Please submit a copy of medical assistance card and/or any vision, dental, and health insurance card(s). In addition, please include signed, notarized parental consent for health services form and release of information forms.

1. Patient/Student Information

Full legal name: _____

Current address: *Circle of Nations School, 832 8th Street North, Wahpeton, ND 58075*

Date of Birth: _____ Gender: _____

Social Security Number: _____ Medical facility: _____

Primary Physician: _____ Telephone number: _____

Address: _____

2. Legal Guardian Information

Guardian's Name: _____ SSN: _____

Guardian's Address: _____ DOB: _____

Telephone number(s): _____

Emergency contact (in addition to Legal Guardian): *Circle of Nations School*

Emergency contact telephone number: *(701) 642-3796, ext. 256*

MANDATORY - Please complete the sections below (all that apply):

3a. Medical Assistance State and Number: _____

Billing Address: _____

Telephone Number(s): _____

3b. Insurance Company: _____

Telephone Number(s): _____

Policy Number: _____ Group Number: _____

3c. Indian Health Service Unit: _____

Address: _____

Telephone Number(s): _____ Fax number: _____

4. Medical Information for Student

Food allergies: _____

Medication allergies: _____

Current medications / prescriptions: _____

Medical conditions: _____

Additional information: _____

**CONSENT OF PARENT OR LEGAL GUARDIAN OR OTHER PERSON *
WHO HAS PRIMARY RESPONSIBILITY FOR THE CARE OF THE CHILD**

Name of Student: _____

Birth date: _____

I (We) _____

am (are) the parent(s) / legal guardian(s) of the above named student. I (We) have read and understand the consent and give the Circle of Nations School in Wahpeton, ND permission to arrange for and/or to provide the following health services for my (our) child:

1. Health care including medical examinations, routine laboratory studies, x-ray procedures, skin tests, immunizations - including flu vaccine and HPV, and administration of medication.
2. Routine dental care including dental examinations, preventative use of fluorides, and necessary emergency dental care.
3. Optometry care including optometry examinations.
4. Mental health services including evaluation, treatment, and medication, as necessary.
5. Emergency health care for accidents or illness.
6. Transportation of child to and/or from health facilities for these services.
7. Health education and instruction including, but not limited to, the following subjects: diabetes, nutrition, exercise, AIDS, STD's, age and gender appropriate sex education, and routine health maintenance.

() I hereby give consent for all of the above services.

() Exceptions or special instructions: _____

Signed: _____

Date: _____

Relationship to student: _____

Valid until: _____

TO BE COMPLETED BY NOTARY PUBLIC:

State of _____

County of _____

Signed before me on _____ **by** _____
Date Name(s) of Individual(s)

Signature of notarial officer

Stamp

My commission expires: _____

Title of Office

* Person is defined as one who in the absence of the parent or legal guardian provides a home for the child such as next of kin.

AUTHORIZATION FOR RELEASE OF INFORMATION

Name of Patient/Student: _____ Date of birth: _____

Disclosure of information from the above named patient/student record is hereby requested.

The information is to be released from:

Name of facility: _____
Address: _____
City/State/Zip Code: _____
Telephone Number: _____

and is to be provided to:

School Clinic – Circle of Nations School
832 8th Street North
Wahpeton, ND 58075
701-642-3796, ext. 256

The purpose or need for this disclosure is for the student's school medical file while enrolled and in attendance at the Circle of Nations School.

The information to be released is from my:

_____ Medical Record
_____ Dental Record
_____ Other (specify) _____

and includes:

_____ Only information related to (specify): _____

_____ Only the period or events from: _____ to _____

I understand that I may revoke this authorization in writing at any time, except to the extent that action has been taken in reliance on this authorization. If this authorization has not been revoked, it will terminate one year from the date of signature.

Signature of Patient/Student

Date

Signature of Legal Guardian or Authorized Representative (if necessary)

Date

This information is to be released for the purpose(s) stated above and may not be used by the recipient for any other purpose. Any person who knowingly and willfully requests or obtains any record concerning an individual from a Federal agency under false pretenses shall be guilty of a misdemeanor (5 U.S.C. 552a(i)(3)). In the case of alcohol and drug patient records, a falsified authorization of disclosure is also prohibited under 42 CFR 2.31(d).

HIPAA Privacy Authorization Form

** Authorization for Use or Disclosure of Protected Health Information

(Required by the Health Insurance Portability and Accountability Act, 45 C.F.R. Parts 160 and 164)**

1. Authorization

I authorize _____ (healthcare provider) to use and disclose the protected health information regarding _____ (student) described below to _____ (individual seeking the information).

2. Effective Period

This authorization for release of information covers the period of healthcare from:

a. _____ to _____.

** OR **

b. all past, present, and future periods.

3. Extent of Authorization

a. I authorize the release of my complete health record (including records relating to mental healthcare, communicable diseases, HIV or AIDS, and treatment of alcohol or drug abuse).

** OR **

b. I authorize the release of my complete health record with the exception of the following information:

Mental health records

Communicable diseases (including HIV and AIDS)

Alcohol / drug abuse treatment

Other (please specify): _____

4. This medical information may be used by the person I authorize to receive this information for medical treatment or consultation, billing or claims payment, or other purposes I may direct.

5. This authorization shall be in force and effect until _____ (date or event), at which time this authorization expires.

6. I understand that I have the right to revoke this authorization, in writing, at any time. I understand that a revocation is not effective to the extent that any person or entity has already acted in reliance on my authorization or if my authorization was obtained as a condition of obtaining insurance coverage and the insurer has a right to contest a claim.

7. I understand that my treatment, payment, enrollment, or eligibility for benefits will not be conditioned on whether I sign this authorization.

8. I understand that information used or disclosed pursuant to this authorization may be disclosed by the recipient and may no longer be protected by federal or state law.

Signature of patient or personal representative

Date

Printed name of patient or personal representative and his or her relationship to patient

PAPERWORK REDUCTION ACT STATEMENT: This information is collected to identify each student's instructional and residential program classification. It will be used to allocate appropriated funds on a weighted student unit formula. The information is supplied by a respondent to obtain or retain a benefit, that is provide appropriate schooling and the needed funding. It is estimated that responding to the request will take an average of 15 minutes to complete. This includes the amount of time it takes to gather the information and fill out the form. If you wish to make comments on the form, please send them to the Information Collection Control Officer, Bureau of Indian Affairs, 1849 C Street NW, Mail Stop 4603 MIB, Washington, DC 20240. Note: Comments, names, and addresses of commenters are available for public review during regular business hours. If you wish us to withhold this information, you must state this prominently at the beginning of your comment. We will honor your request to the extent allowable by law. In compliance with the Paperwork Reduction Act of 1995, as amended, the collection has been reviewed by the Office of Management and Budget and assigned a number and expiration date. The number and expiration date are at the top right corner of the form. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless there is a valid OMB clearance number.

PRIVACY ACT STATEMENT: This information is collected as provided by 5 U.S.C. 552A. The Office of Indian Education Programs is authorized to collect this information in accordance with Public Laws 95-561, 98-511, 99-89, and 100-297. This information will be used to determine the level of funding to be distributed by formula to BIA funded elementary and secondary schools. Weighted student units, the value of basic and specialized instructional and residential programs, are used to calculate the distribution of funds. The information may be disclosed to appropriate Department of Interior and Congressional Offices for policy and budgetary purposes. Collection of each eligible student's social security number is authorized by Executive Order 9397 to avoid duplicate counts and for tracking purposes.